



Middletown Public Schools

Middletown, Rhode Island 02842



Robert Buccì
Director of Student Services

To: Applicants for Employment

Re: State/National Criminal Background Check

Section 16-2-18.1 and 16-2-18.2 of the Rhode Island General Laws entitled, "School Committees and superintendents" were recently amended. The changes enacted require any person seeking employment with private school or public school department who has not previously been employed by a private school or public school department in Rhode Island during the past twelve (12) months, to obtain a state and national criminal background check.

The background check must be initiated prior to or within one (1) week of employment after receiving a conditional offer of employment. Persons exempt from obtaining a criminal background check include only those who were hired prior to August 1, 2001 and/or those who have been **continuously employed** by a public school department in Rhode Island during the past twelve (12) months.

All nationwide background checks require the taking of fingerprints. Therefore, you are requested to **apply in person (call for appointment) to your local police department (where you reside), the Rhode Island State Police,** or the BCI Unit of the Department of the Attorney General, 150 South Main Street, Providence, RI. For directions, please call 274-4400, extension 2347. **A minimum fee for the national search is \$29.00 to be paid by check or money order.**

Once applicants are fingerprinted, search of the statewide criminal history database will be initiated. The results of that check will be immediately be given to the applicant in written form to be forwarded to the perspective employer.

Note: Middletown residents must fill out attached Middletown Police Department Background Check Request form and present it at time of appointment.

"In partnership with students, parents, and community the mission of the Middletown Public Schools is to provide a comprehensive, safe educational environment that is learner-centered, enabling all students to succeed in the global economy of the 21st Century."

"The Middletown Public Schools is an equal employment opportunity affirmative action employer"