

MINUTES

Middletown High School Site Council

September 18, 2008 (2:30-4:00pm)
1 Hour, 30 Minutes
MHS Room 212

Meeting called by:	Carmela Geer	Type of meeting:	Full Council Meeting
Facilitator:	Carmela Geer/ Sue Daughan	Note taker:	Emily D.
Timekeeper:	Sue Daughan		
Attendees:	See attendance record		
Please read:			
Please bring:	Council Binder		

Welcome **Sue Daughan**

Sue took this opportunity to welcome the team back into session and looked forward to a very busy and productive year. She wished our departing seniors well and looks forward to welcoming our freshmen students who will join us soon.

Meeting called to order at 2:36.

Meeting dates will be discussed via email

Electing a New Secretary

With Megan D's departure to college it became necessary to elect a new secretary for the group. Mr. Zahm moved to have Emily D. and Jordan L. share the role of secretary. Seconded by Mrs. Dowler. Motion passed.

Agenda Review **Carmela Geer**

Carmela went over the agenda line items to begin the discussion that surround planning for the new school year.

Faculty Professional Development **Steven Ruscito/Faculty Team**

The Faculty Committee's plan for October includes one hour for faculty meeting, three hours for directors to work with faculty. Mr. Zahm wants some time in the School Committee for training. Admin. Team will take this under advisement. Mr. Zahm's request included work on the first SITE program. Mr. Zahm moved to accept the report. Ms. Clark seconded. Motion passed unanimously. Mrs. Sheehan moved to accept the hours for October. Mrs. Geer moves to add one hour of tech training to the October hours. Seconded by Mrs. Eng. Motion passed unanimously.

Review of Work SY07-08 **Carmela Geer**

Completed homework Policy (to be re-distributed to the faculty and community)

Eligibility Policy sent back to committee as its original recommendations were voted down.

Grading Policy recommendation is ready for Council consideration coming out of subcommittee.

Positive recommendations toward One Book/One Community Summer Reading program.

Site Council membership to newly formed Statewide SIT Collaborative.

Council work done for the MHS Handbook regarding cheating policy.

Work on Site Council organizational process to include membership and voting protocols.

Site Council Focal Proposal

Carmela Geer

Discussion regarding alignment between High school improvement plan and the SITE council bylaws. Mrs. Geer is asking whether the school committee should determine the alignment for us. Mrs. Sheen questions if discipline is something that the Site Council should be dealing with. Mr. Steele says that discipline has a lot to do with school improvement. Mr. Ruscito says that a school improvement plan is supposed to be written by the Site Council, but was never accomplished last year. Ms. Clark suggests rewriting the School Improvement Plan for 2009-2010. Research making a change to the current School Improvement Plan that will not cause the school money. We need clarification from the school committee to see what the focus of the Site Council is. Discussion on voting protocols committee. Ms. Eng made a motion that grading will be a tangible goal for the committee, Mrs. Daughan seconds, motion passed. Mr. Zahm makes a motion that the SIT Plan for 2009-2010 school year will be a tangible goal for the Site Council for this year, Mrs. Daughan and Mrs. Dowler second, motion passed. Mrs. Daughan makes a motion that eligibility from last year needs to be a tangible goal for this year, Mrs. Dowler seconds, no discussion, motion passed. Discussion on voting protocol.

Discussion surrounded:

Site Council as the MHS School Improvement Team

Role of the School Committee

Policies ready to vote on – grading, eligibility and formal vote on cheating policy

NECAP Presentation

Steven Ruscito

Mr. Ruscito presented the most recent numbers available to give the Council an opportunity to see what data is available to help us as we move forward in developing a SIT plan for the next school year.

Discussion of tangible Goals**Carmela Geer**

Need for Clarification of the Site Council Role form the School Committee

Work on the School Improvement Plan for the 2009-2010 school year.

A workable voting protocol.

Need for an appropriate protocol for committee reporting to the entire Council.

Vote on grading policy.

Continued work on eligibility policy.

Motion made by Mrs. Sheen to adjourn the meeting at 4:09, Mrs. Geer seconded, meeting adjourned at 4:09.